



Charging policy

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Date of Policy Creation	School developed	Responsibility	Headteacher
Date of Policy Adoption by Governing Body	Signed <i>Mrs D Bedford</i> Headteacher <i>Mr S Spensley</i> Chair of Resources Date May 2016		
Method of Communication - Website - Staff briefing			

At Tadcaster East Community Primary School we are committed to applying a charging policy which is in line with DfE guideline. We do not make any charges for any education which is part of the National Curriculum.

The governors recognise the valuable contribution that the wider range of additional activities including trips, clubs and residential experiences can make towards pupils' education. Our school wishes to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

The following activities and provision will be charged for

- **MUSIC TUITION**
Charges will be made in line with North Yorkshires guidelines for music tuition which is provided by the North Yorkshire Music service. This payment will be set by them and paid directly to them.
- **AFTER SCHOOL ACTIVITIES**
Costs for after school activities are kept to a minimum and are subsidized by Family of Schools grants. Where charges are made these are to cover costs of staff and materials and are made payable directly to the provider. Children who are eligible for free school meals are able to apply for a grant to cover the cost of the activities from the Family of Schools fund.
- **RESIDENTIAL VISITS**
The majority of time spent on our residential visits takes place outside school hours and is not a part of the National Curriculum requirements. As a result of this charges are made which reflect the cost of:
 - Transport
 - Accommodation

- Food
- Instructors to supervise specialist activities

Children who are in receipt of free School Meals are able to apply for funding from our Family of Schools fund to cover a portion of the cost of the visit. Application forms are available from the school office and will be countersigned by the Headteacher.

Educational visits that occur during the school day and are therefore part of the National Curriculum are not charged for but will be subject to parental voluntary contributions.

VOLUNTARY CONTRIBUTIONS

Where visits off site occur that will result in costs to the school the parents will be asked for a voluntary contribution towards the cost of transport and admission. The charge will be based on the total cost of the visit divided by the number of pupils in the class/group.

Letters sent to parents will outline the cost of the voluntary contribution, the aims and purpose of the visit and a statement that reflects that if there **are insufficient contributions the visit may be cancelled**. Children who are eligible **for Free School Meals (this does not include children in Key Stage 1 who are entitled to Universal Free School meals)** will not be required to make a contribution.